

# Community Area Partnership Agreement 2012/13:

## Claim for running costs

### Your Details:

Name:	Shona Holt
Partnership:	BA13+ Partnership (Westbury Area)
Address:	4 All Saints Crescent Westbury Wiltshire BA13 3BX
Phone:	01373 827714
Email:	<a href="mailto:ba13.partnership@live.co.uk">ba13.partnership@live.co.uk</a>

### Bank Account Details:

Account name:	Westbury Area Partnership (BA13+ Partnership)
Sort code:	
Account no.	
Balance of funds at beginning of year:	£2,787 (excluding ring-fenced monies)

### Details of Claim:

	Cost:
<b>Administrator / Project Officer (inc travel) costs:</b> <ul style="list-style-type: none"><li>Part time Administrator (up to 10 hours per week) including basic administrative costs incurred by this post</li></ul>	£2,500
<b>Consultation activities, public events, analysis, etc:</b> <ul style="list-style-type: none"><li>Includes Partnership Meetings and activities associated with the update of the Community Plan and associated publicity</li></ul>	£500
<b>Advertising &amp; promotion (inc websites):</b> <ul style="list-style-type: none"><li>General promotion of the Partnership, its meetings, activities and sub-groups</li></ul>	£600
<b>Plans, questionnaires, other printing costs:</b> <ul style="list-style-type: none"><li>To support consultation and production of revised Community Plan</li></ul>	£900
<b>Office expenses, consumables, etc.:</b> <ul style="list-style-type: none"><li>details</li></ul>	£200
<b>Other costs:</b> <ul style="list-style-type: none"><li>Village Initiatives</li></ul>	£

**Total claim for year**

**£4,700**

**N.B. BA13+ wishes to claim a grant of £3,500 so as to provide funding to February 2014**

I confirm that the costs claimed for here will be incurred by the BA13+ Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2012/13 and hereby apply for the first 50% of the funding to be released.

**Please post your Annual Workplan and Claim Form for running costs to:**

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

# **Community Area Partnership Agreement 2012/13:**

## *Claim for running costs*

**Signed:** Carole King, Chair

**Date:** 10 January 2013

**Please post your Annual Workplan and Claim Form for running costs to:**  
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,  
Trowbridge BA14 8JN